**SAFETY, ENVIRONMENT AND QUALITY AGREEMENT**

**BETWEEN CONTRACTORS AND CONTRACTING AUTHORITIES OF**

**ELECTRABEL DOEL NUCLEAR POWER STATION (KCD)**

|  |
| --- |
| **Assignment** |
| [Project number] | [Description] |
| Locations |  |  |  |  |
| Start of work | [Date] | End of work | [Date] |
| Orders | [Place for multiple orders] |

|  |
| --- |
| **Contractor’s identification** |
| Company name |  |
| Address |  |

|  |  |  |
| --- | --- | --- |
| **Person responsible** | **Name - e-mail** | **Phone/mobile** |
| Company director |  |  |
|  |  |
| Project leader |  |  |
|  |  |
| Site person responsible |  |  |
|  |  |
| Prevention advisor |  |  |
|  |  |

|  |  |  |
| --- | --- | --- |
| Is an **organisation chart** needed for the assignment described at KCD?**If so, attach a copy** | Y [ ]   | N [ ]   |

|  |  |  |
| --- | --- | --- |
| **Using a subcontractor?** | Y [ ]   | N [ ]   |
| **Company** | **Person responsible** | Echanges de VMK? |
|  |  | Y [ ]   | N [ ]   |
|  |  | Y [ ]   | N [ ]   |
| Exclamation mark with solid fill | The level of subcontracting is limited to 2: KCD Responsable > Contractor level 1 > Subcontractor level 2. Any deviation from this must be approved in accordance with the modalities described in procedure PROC/07 “Ordering services” |

|  |
| --- |
| **Competences: Qualifications and Certificates**  |

Overview of the required competencies and formal qualifications as included in the purchase order.

|  |  |  |
| --- | --- | --- |
| Does the purchase order include work with an impact on Nuclear Safety? | Y [ ]  | N [ ]  |
| If YES | WENRA certificates in possession of the KCD Responsable and Contractormgmt KCD? | Y [ ]  | N [ ]  |
| Required competencies/qualifications in certificate in accordance with purchase order? | Y [ ]  | N [ ]  |
| Exclamation mark with solid fill | ***Legally Required !*** |

| **Function/activity** | **COMPETENCE REQUIREMENTS***The individual certificates of all employees are listed in Appendix 1. The certificates are in the possession of the employer and are kept available.* |
| --- | --- |
| [ ]   | Hoisting and Lifting | Required skills for riggers, operators and signalers of hoisting equipment, lifting equipment and mobile work equipment. | [10000716682](http://dmsurl.electrabel.be:8070/sap/bc/zcontentserver?sap-client=100&DOKAR=ZNO&DOKNR=10000716682&DOKTL=000) |
| [ ]   | BA4 or BA5  | Competency requirements BA4/5 for external employees | [10010383597](http://dmsurl.electrabel.be:8070/sap/bc/zcontentserver?sap-client=100&DOKAR=ZST&DOKNR=10010383597&DOKTL=000) |
| [ ]  | Check electrical consignation | “Blue card” training must be followed. | [10010159222](http://dmsurl.electrabel.be:8070/sap/bc/zcontentserver?sap-client=100&DOKAR=ZNO&DOKNR=10010159222&DOKTL=000) |
| [ ]   | Fire hazardous works | Certificate of training for 1st intervention fire extinguishers and/or fire watch | [10000716192](http://dmsurl.electrabel.be:8070/sap/bc/zcontentserver?sap-client=100&DOKAR=ZNO&DOKNR=10000716192&DOKTL=000) |
| [ ]  | Use of scaffolds | Staffold users: PREV/03 – 5.2.1Scaffold builders / inspector: PREV/03 – 5.2.4/5 | [10000002865](http://dmsurl.electrabel.be:8070/sap/bc/zcontentserver?sap-client=100&DOKAR=ZST&DOKNR=10000002865&DOKTL=000) |
| Other required competencies / qualifications / training required from the risk analysis: |
| [ ]  |  |  |
| [ ]  |  |  |
| [ ]  |  |  |
| [ ]  |  |  |

**For external work leaders or external project leaders:**

|  |  |  |
| --- | --- | --- |
| External work leader included in the register of external work leaders (SAP 10010602678) | Y [ ]  | N [ ]  |
| External project leader included in project leaders register (SAP 10010381080) | Y [ ]  | N [ ]  |

|  |
| --- |
| **Risk analyses and control measures** |

|  |
| --- |
| Person responsible at KCD has communicated the risks and control measures via: |
| [ ]  | The order  |  |
| [ ]  | The safety and environment cards |  |
| [ ]  | The specific risk analysis  |  |
|[ ]  The SHE plan (10010659341) |  |

|  |
| --- |
| The contractor has communicated the risks and control measures via: |
| [ ]  | The specific risk analysis |  |
| [ ]  |  |  |
| [ ]  |  |  |

|  |
| --- |
| After mutual consultation on the above risk analyses: A summary of the 3 most important risks and control measures according to the risk analyses |
| **KCD**  | Risks of the assignment, environment, installation, coordination etc. |
| 1 |  |
| 2 |  |
| 3 |  |
| **Contractor** | Risks associated with implementation, task, etc. |
| 1 |  |
| 2 |  |
| 3 |  |

|  |
| --- |
| **Environment - management of traditional waste** |
| [ ]  | **Disposal by the Contractor*** Waste Contractor 10010216273
 |
| [ ]  | **Disposal by the contractor on behalf of KCD*** Waste identification form 10000716663
 |
| [ ]  | **Disposal by KCD. Sort according to KCD’s rules*** Roadmap for traditional waste 10000750187
* Traditional waste posts 10010381695
 |

**For working with foreign-speaking contractors:**

|  |  |
| --- | --- |
| The safety guidelines for 'Working with speakers of other languages' (SAP 10010906828) were recorded and discussed. | [ ]  |

|  |
| --- |
| **Appendix 1: Individual qualifications and competencies** |

|  |  |
| --- | --- |
| **Employee Name** | **Competencies / Qualifications** |
|  |  |
|  |
|  |
|  |
|  |
|  |  |
|  |
|  |
|  |
|  |
|  |  |
|  |
|  |
|  |
|  |
|  |  |
|  |
|  |
|  |
|  |
|  |  |
|  |
|  |
|  |
|  |
|  |  |
|  |
|  |
|  |
|  |

**Agreement**

In accordance with the law of 4 August 1996, Article 9, §2.2°

The **CONTRACTING AUTHORITY** (hierarchical line KCD) declares:

* To have notified the contractor of the risks specifically associated with the assignment and workstation environment.
* To have received a list of the risks specific to the task of the contractor, and that these have been sufficiently controlled by the measures described in the risk analysis.

Seen and approved,

|  |  |  |  |
| --- | --- | --- | --- |
| Name, surname | Position | Date | Signature |
| [Enter name and surname here] | [Enter function here] | [Enter the date here] |  |

The **CONTRACTOR** declares:

* To be aware of:
* the general health, safety and environment regulations for contractors carrying out work for [Electrabel Generation](https://www.engie-electrabel.be/dam/jcr%3Abf95b9cf-ba02-459a-b7f7-c56470df425f/Reglement-VGM-voor-contractanten-v15-_nov14.pdf).
* The specific safety, health and environmental regulations for contractors carrying out assignments for [Electrabel Doel Nuclear Power Station](http://dmsurl.electrabel.be:8070/sap/bc/zcontentserver?sap-client=100&DOKAR=ZST&DOKNR=10000004881&DOKTL=000).
* It has received a list of the risks specifically associated with the assignment and workstation environment from the contracting authority.
* It has communicated the risks that arise during the execution of the assignment to the contracting authority and,
* The undersigned declares that it will inform all its employees and those responsible at its

 subcontractors of the contents of this document before the start of the assignment.

The CONTRACTOR also confirms that its employees each possess the competencies and qualifications necessary to carry out the tasks assigned to them in the context of the assignment.

Seen and approved,

|  |  |  |  |
| --- | --- | --- | --- |
| Name, surname | Position | Date | Signature |
| [Enter name and surname here] | [Enter function here] | [Enter the date here] |  |

*Provide a copy of the signed agreement to mailbox Contractormanagement KCD*