

## LIMOSA REGISTRATION FOR EMPLOYEES OF FOREIGN COMPANIES

All employees of foreign companies, including employees with Belgian nationality working for foreign companies, must be registered in the Belgian government's Limosa database. The registration must be done <u>by the company concerned</u>. There are two ways of carrying out the required Limosa 1 registration:

- Normal Limosa 1 registration: companies registering their employees with the Limosa database
  must enter the employment period and place of employment for each employee. In the case of Doel
  nuclear power station this is "Electrabel Kerncentrale Doel Scheldemolenstraat 9130 Doel."
  Documents that mention a different place of employment will not be accepted.
- Simplified Limosa 1 registration: applies to companies/employees whose activities are carried out on a regular basis in different countries, including Belgium to a large extent. This type of registration is valid for a maximum period of 12 months. In this case no place of employment has to be mentioned.

Once the employee has been registered in the Limosa database, a Limosa 1 registration document will be printed out. Employees must have this registration document in their possession at all times when working at Doel nuclear power station.

A copy of the Limosa 1 registration form must be handed to the Doel nuclear power station team Site Security, cel Reception in good time (at least 28 days beforehand), along with the Doel nuclear power station reporting form and the verification document FANC.

The Doel nuclear power station team Site Security, cel Reception will check that the employee is in possession of a Limosa 1 registration document. If a valid Limosa 1 document is not held, then no admission will be granted.

If it is urgently necessary to gain access to our facilities and if no Limosa 1 document can be submitted, then access cannot be granted until Electrabel (SCAPA) has electronically reported the lack of a Limosa 1 registration form to the government and presented proof of this to the Doel nuclear power station team Site Security, cel Reception.

If such urgent access is necessary outside normal working hours, then in addition the Guard Role Zone must give explicit permission for access without prior Limosa registration. The lack of the Limosa 1 registration form will then be reported to the government by Electrabel on the next working day. However, this procedure must be avoided as much as possible: companies are legally bound to obtain Limosa registration beforehand themselves.

If the validity period of the Limosa 1 registration form has expired, the access badge will automatically become invalid. Access to the Doel nuclear power station site will only be restored if a new Limosa 1 registration form with a new validity date can be presented.

Companies can obtain information on the Limosa registration on the following websites, where they can also register their employees in accordance with the legislation:

https://www.socialsecurity.be/foreign/nl/employer\_limosa/home.html = Dutch

https://www.socialsecurity.be/foreign/fr/employer limosa/home.html = French

https://www.socialsecurity.be/foreign/en/employer limosa/home.html = English

https://www.socialsecurity.be/foreign/de/employer\_limosa/home.html = German